

**NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**

**ANNUAL COUNCIL – 21 MAY 2013**

Title of report	<b>URGENT DECISIONS TAKEN BY CABINET IN QUARTER 4 2012/13</b>
Contacts	<p>Councillor Richard Blunt 01530 454510 <a href="mailto:richard.blunt@nwleicestershire.gov.uk">richard.blunt@nwleicestershire.gov.uk</a></p> <p>Chief Executive 01530 454500 <a href="mailto:christine.fisher@nwleicestershire.gov.uk">christine.fisher@nwleicestershire.gov.uk</a></p> <p>Head of Legal and Support Services 01530 454762 <a href="mailto:elizabeth.warhurst@nwleicestershire.gov.uk">elizabeth.warhurst@nwleicestershire.gov.uk</a></p>
Purpose of report	In accordance with the Council's Constitution, to formally report that the Cabinet has taken a decision, which is considered to be urgent and, if delayed, would be likely to cause serious prejudice to the Council's interests.
Reason for Decision	To comply with the Special Urgency Procedure in the Council's Constitution.
Council Priorities	Safer and Healthier District Value for Money
Implications:	
Financial/Staff	Financial implications were taken into account by the Cabinet in reaching its decision.
Link to relevant CAT	None.
Risk Management	To comply with Special Urgency Rule 17 of Part 4.3 of the Council's Constitution, the decision made by Cabinet is to be reported to Council.
Equalities Impact Assessment	Not applicable.
Human Rights	Not applicable.
Transformational Government	Not applicable.

Comments of Head of Paid Service	The report is satisfactory
Comments of Section 151 Officer	The report is satisfactory
Comments of Monitoring Officer	The report is satisfactory
Consultees	Corporate Leadership Team
Background papers	Council's Constitution <a href="http://www.nwleics.gov.uk/pages/constitution">http://www.nwleics.gov.uk/pages/constitution</a> and Cabinet report on 22 May 2012 <a href="http://minutes.nwleics.gov.uk:81/aksnwleicester/images/att5384.pdf">http://minutes.nwleics.gov.uk:81/aksnwleicester/images/att5384.pdf</a>
Recommendations	<b>THAT COUNCIL NOTES THE REPORT.</b>

## 1.0 BACKGROUND

- 1.1 The Special Urgency Procedure states that if the date by which a Cabinet decision must be taken and the general exception Rule 16 cannot be followed, then the decision can only be taken if Cabinet has obtained the agreement of the Chairman of the Policy Development Group that the taking of the decision cannot be reasonably deferred. If the chairman of the Policy Development Group is unable to act, then the agreement of the Chairman of the Council, or in his/her absence the Deputy Chairman will suffice.
- 1.2 The Leader is required to submit a quarterly report to the Council on the executive decisions taken under this Rule in the preceding three months. The report will include the number of decisions taken and a summary of the matter about which each decision was made.
- 1.3 The reporting timetable for 2012/13 is as follows:-

			<b>REPORT TO COUNCIL</b>
<b>Q1</b>			18 September 2012
<b>April</b>	<b>May</b>	<b>June</b>	
<b>Q2</b>			30 October 2012
<b>July</b>	<b>August</b>	<b>Sept</b>	
<b>Q3</b>			22 January 2012
<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	
<b>Q4</b>			21 May 2012
<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	

## **2.0 DECISIONS MADE DURING QUARTER 4:**

- 2.1 Cabinet made 1 executive decision during quarter 1. A summary of the decision is detailed below:-
- 2.2 At its meeting on 5 February 2012, the Cabinet considered the Exemption to Council's Contract Procedure Rules – Supporting Our Customers Report.
- 2.3 It resolved that "Cabinet note and endorse the report."
- 2.4. Members were advised that the decision to be taken was urgent for the following reason:-  
  
"To provide additional capacity within Customer Services to support our customers through a period of unprecedented change to the Welfare Benefits System".

## **3.0 CONCLUSION**

- 3.1 In line with the Special Urgency Procedure the Chairman of the Policy Development Group had agreed prior to the meeting that the decision proposed was reasonable in all circumstances and that it should be treated as a matter of urgency.